

IN THE CIRCUIT COURT, THIRD JUDICIAL CIRCUIT

DIVISION PROCEDURES FOR FAMILY LAW DIVISION

This order describes the working procedures for Family Division A. Parties with cases in front of Judge Land shall become familiar with this order and abide by the instructions. Florida Rule of General Practice and Administration Rule 2.250 sets forth time standards establishing a presumptive reasonable time for the completion of cases. The time standard for domestic relation cases is 90 days for an uncontested case and 180 days for a contested case. As such, this Court will make all efforts to comply with Rule 2.250 within reason. The following procedures are set within this division to expedite and comply with the time standards:

- 1) All evidentiary hearings, including motions for contempt, are set in-person. All matters requiring more than one hour are set in-person. The Court will require other matters to be heard in-person on a case-by-case basis. If parties are seeking a Zoom hearing for matters that are typically held in-person, and both parties agree to a Zoom hearing, the parties shall request a Zoom hearing in writing to the Court's judicial assistant. The Court will then determine whether or not to grant the request.
- 2) All parties are expected to attend all hearings.
- 3) Hearings shall be completed in the time allotted. Parties appearing at hearings shall be prepared to present their entire matter within the time afforded by the Court.
- 4) If a motion is filed in a case, it is incumbent upon the moving party to have the motion heard in a timely manner. A copy of the filed request for hearing and motion should be emailed to the judge's assistant for scheduling.
- 5) All hearings must be coordinated through the judge's assistant via email. When requesting a hearing date, please email the judge's assistant at schnieder.mille@jud3.flcourts.org and copy opposing counsel and/or the pro se party. **Hearing dates will be confirmed on a first come first served basis via email.** The moving party MUST coordinate the date/time with opposing counsel and based on Court's availability. The failure to request a hearing on your motion within 30 days after it is filed may result in the motion being denied without prejudice.
- 6) Parties shall meet and confer prior to the filing of motions. In the event that a motion is required, the party filing the motions shall indicate that the parties met and conferred, and no resolution was reached or that the other party was unable to be contacted after due diligence.
- 7) **Cancelling a Hearing:** If you want to cancel a hearing, contact the judge's assistant. If you want to cancel a hearing on the opposing party's motion or petition, contact the opposing party first to determine whether he/she will agree to the cancellation.
- 8) **No notice of cancellation will be accepted by this office unless 1) the pending pleading is withdrawn; or 2) the pending pleading is rescheduled.**

- 9) It is the responsibility of the moving party to contact the judge's assistant to advise of the cancellation AND file a notice of cancellation in the court file.
- 10) Prior to any evidentiary hearing, the parties shall exchange witness lists and exhibits within 7 calendar days of the hearing. In the event of an emergency hearing, the parties shall exchange witness lists and exhibits within 24 hours.
- 11) Pursuant to Florida Family Law Rule 12.285(b)(2), mandatory disclosure must be exchanged within 45 days of serving the initial pleading, accompanied by the filing of a certificate of compliance as required by Rule 12.285(j). This includes a financial affidavit. Parties seeking temporary financial relief must exchange disclosure pursuant to rule 12.285(b)(1). In the event this Court determines that Rule 12.285 has not been complied with, and the parties have not agreed in writing to an extension for the exchange of disclosure, this Court may issue an order show cause why the matter should not be dismissed or default entered against the noncompliant party, or both.

DONE AND ORDERED this 17th day of March, in Chambers at the Suwannee County Courthouse, Live Oak, Florida.



KATHRYN R. LAND
Circuit Judge